

Preschool Application

2010 - 2011

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...helping each and every student achieve their God-given potential.



ACHIEVER Christian School

Dear Parent(s):

I am thrilled that you have honored us by choosing Achiever Christian Pre-school for your child(ren)'s foundational education. During this registration process it is our desire to do everything we can to assist you. Enclosed are the forms which need to be filled out in order to secure a place for your child(ren) for the 2010-2011 school year.

Our goal is to partner with families to reach, and teach to the "whole" child; allowing them to achieve their full potential. We believe that children are a gift from God, and helping them realize their full spiritual, academic, social, emotional and developmental potential is a privilege. Our staff is comprised of loving qualified individuals who will creatively and thoroughly guide your children on their path of learning.

Below is the registration fee for the coming 2010-2011 school year. You will need to pay the full amount noted to secure a place for your child(ren).

Registration Fee (per student):

Preschool Student - \$ 300 (per child)

This fee includes all processing and paperwork, any entrance testing needed, technology fees and a yearbook,

If you have any questions, please call our office, and we will be glad to help you. We look forward to getting to know you and your child(ren) better.

Sincerely,

Julie Brown
Preschool Director

General Information

The offices will be open for re-enrollment during regular hours (8 a.m. - 4 p.m.). Because students keep us busy in the morning, **please wait until after 8:30 a.m. to re-enroll.** Also, **please park in the parking lot and walk to the office so that both lanes of traffic in front of the office are kept clear.**

All account balances **must** be paid up to date and the following items need to be completed, signed and turned in **before the enrollment application is officially accepted:**

1. Registration Fees
2. Re-enrollment Application
3. Tuition/CheckFree Contract (one per family) and CheckFree Agreement (one per student)
4. Statement of Agreement & Cooperation
5. Preschool Additional Forms

These items must be completed before a child may **attend class:**

1. All school accounts, including registration paid in full
2. Physician's Report, Immunization Record & Birth Certificate (State Licensing Forms if applicable)
3. Emergency Form

If you need any replacement forms, please contact the main office or visit our website: www.achieverchristian.com.

Drop-In Day & First Day of School

Drop-In Day is Friday, **August 20, 2010**. This is an opportunity for you and your child to meet his/her teacher and see the classroom.

The *first day of school* will be Monday, **August 23, 2010**.

Withdrawal & Refund Policy

Your withdrawal from ACS is considered official when the withdrawal form is completed and returned to the office at least two weeks prior to the last day your child will be attending class. Responsibility for tuition payments continues until your child's last day. Your child's attendance on any one day of the week incurs liability for the full week. Please note that enrollment fees are not refundable for any reason, including family relocation. A \$100 administrative fee will be charged for any withdrawals after the first day of school.

There are tuition discounts for families with more than one child enrolled at ACPS. Members and regular attendees of *Church on the Hill* receive a \$110 discount off annual tuition for each family enrolled. If you have any questions regarding our policies, please call the office at 408-264-6789.

***A child enrolling in the **preschool program** must be two years and nine months old upon entrance; he/she must be in the process of potty training and display a readiness for large group experience** Please note that anytime your classroom status is changed in preschool (i.e., three day to five day or half day to full day, etc.), there will be a \$50 fee.

STATEMENT OF AGREEMENT & COOPERATION

I, the parent/guardian as indicated and signed below, give permission for my child(ren) enrolled in Achiever Christian School (ACS) to take part in all ACS activities; and in doing so agree to absolve the ACS and/or First Baptist Church on the Hill from liability because of any injury to my child(ren) at school or during any school activity.

I understand that ACS does not tolerate profanity, obscenity in word or action, dishonor to the Word of God, or disrespect to the personnel of the school.

Realizing that my attitude toward the teachers, administrators, and policies of ACS affect the emotional and academic stability of my child, I will support and uphold the standards of the school in every way, and will abide by the discipline and regulations established by the ACS administration and school board.

At no time will I participate in destructive criticism of the ACS staff or the church staff with my child or other persons. I will instead, if a problem arises, go directly to the staff member in a biblical manner, as indicated in Matthew 18:15-17.

I hereby authorize ACS administrators to employ such discipline, as they deem wise and expedient for my child(ren) as dictated by school policy. In the case of extreme misbehavior, I understand that the office will contact me immediately.

I understand that it is the policy of ACS to admit students of any race, color, nationality and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. ACS does not discriminate on the basis of race, color, nationality, and ethnic origin in administration of its educational policies or admission policies.

I understand that continuing enrollment at ACS is predicated upon my child's acceptable behavior at school and his/her ability to perform academically at the appropriate grade level. I understand that if my child's behavior becomes a chronic problem, his/her enrollment may be terminated.

I understand that ACS's role is to work in conjunction with the home to mold students to be Christlike. On occasion, the atmosphere or conduct within a particular home may be counter or in opposition to the biblical lifestyle the school teaches. This includes, but is not necessarily limited to, sexual immorality, homosexual sexual orientation, or inability to support the moral principles of the school. In such cases, the school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student.

I give permission for ACS to use pictures of my child in the annual yearbook, the monthly newsletters and in various advertising and promotional material.

I hereby pledge and agree to keep my financial obligation to ACS paid on or before the date it becomes due. I understand that if my payments become past due and I fail to make acceptable arrangements for payments of late tuition, overdue charges, and penalties, this will result in the removal of my child(ren) from ACS until such time as all obligations have been resolved to the satisfaction of the ACS Board.

I hereby authorize and grant the ACS staff a limited power of attorney for the sole and exclusive purpose of providing for and authorizing, on my behalf, emergency treatment for medical conditions that might arise and for which I may not be available. I further agree to absolve ACS, its staff and/or First Baptist Church on the Hill of any and all liability that may arise from their use of such emergency services.

RIGHTS OF LICENSING AGENCY

General Licensing Requirements of California Section 101195 , states:

- *The department of licensing agency shall have authority to interview children or staff and to inspect and audit child or facility records without prior consent.
- *The licensee shall make provision for interviews with any child or any staff and for examination of all records relating to the operation of the facility.
- *The department or licensing agency shall have the authority to observe the physical condition of the children, including conditions which could indicate abuse, neglect, or inappropriate placement, and to have a licensed medical professional examine the children.

Parent/Guardian

Date

Parent/Guardian

Date

Note: Signature of both parents is required unless one parent holds sole legal custody.



Preschool Tuition/ CheckFree Contract

2010 – 2011

This portion to be filled out by the office staff

Parent(s) First & Last Name(s): _____

Child's Name: _____ Monthly Tuition: \$ _____

Child's Name: _____ Annual Tuition: \$ _____

Dates Attending: Start _____ End _____

Prorated Number of Weeks _____ Prorated Amount : \$ _____

Discounts: _____% Type: _____ Total Discount \$ _____
(Employee, COTH, Noon Parent , etc.)

1. Tuition (please indicate your choice):

- Pay annual amount in full by July 1st, payable to ACS (3% Discount).
- Pay annual amount in two installments July 1st & Feb.1st, payable to ACS (1% Discount).
- 12 monthly payments deducted automatically from your checking or savings account by CheckFree Corporation.

*** All families (current and new), you must complete the CheckFree Agreement and Contract for each child.**

- 2. Registration fee(s) must be paid in full before your child(ren) is considered enrolled.
- 3. When Student Life is not available, late penalties of \$2.00 per minute will be charged for any child who is picked up late.
- 4. The Withdrawal & Refund Policy for the current school year will govern registration and tuition refunds. Signing this contract indicates that I have read and I understand the Withdrawal & Refund Policy in the Enrollment Packet.
- 5. ACS reserves the right to terminate this contract at any time. In such an event, I further agree to absolve and release ACS and/or Church on the Hill from any liability or claims.

Signing this contract indicates that you understand and agree to the terms listed above.

(X) _____ / _____
Signature (must be the person financially responsible for the child) Print Name Date



2010-2011 Preschool Tuition Rates and Registration Fees

Registration Fees (per student, due at time of enrollment):

\$300

Tuition Rates (payable either annually by July 1st, semi-annually on July 1st and February 1st, or in 12 installments from August 5, 2009 through July 5, 2010): The sibling discount shown below only applies to Preschool students. Elementary and Middle School students are not included in the Preschool sibling discount. Please note that the *youngest* preschool child or children receive the sibling tuition discount(s).

Preschool Tuition Rates for Half-Day

	2 Days(TTH)~3 yr old's only	3 Days (MWF)	4 Days	5 Days (Mon. - Fri.)
	Monthly (12 Pmts.)	Monthly (12 Pmts.)	Monthly (12 Pmts.)	Monthly (12 Pmts.)
1st Child	\$ 546	\$ 588	\$ 672	\$ 840
2nd Child	\$ 437	\$ 470	\$ 538	\$ 672
Extended Care	Extended care will be available, however, it is not included in the above rates.			

Preschool Tuition Rates for Full Day

	2 Days(TTH)~3 yr old's only	3 Days (MWF)	4 Days	5 Days (Mon. - Fri.)
	Monthly (12 Pmts.)	Monthly (12 Pmts.)	Monthly (12 Pmts.)	Monthly (12 Pmts.)
1st Child	\$ 682	\$ 735	\$ 840	\$ 1050
2nd Child	\$ 546	\$ 588	\$ 672	\$ 840
Extended Care	Extended care will be available, however, it is not included in the above rates.			