



## STUDENT LIFE

(Before and After School Day Care)

**2009-2010**

Our goal is to provide a safe environment that encourages loving attitudes, good moral values and opportunities for spiritual, social, emotional and physical growth. We believe our program to be a safe place for children to become friends with each other, use creativity in a less structured environment, practice good sportsmanship, and to create valuable relationships with our loving staff.

Student Life offers a variety of activities including: sports, outdoor team games, arts & crafts, table and card games, cooking, scrapbooking, dance, and swimming (weather permitting). We also have opportunities for spiritual growth, (devotions and questions and answers with staff), outside staff tutoring and an on-site homework room. We look forward to seeing your child here at **Student Life!**

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### **ENROLLMENT REQUIREMENTS:**

- ✓ Child must be an enrolled student of Achiever Christian School
- ✓ Completed Student Life enrollment/emergency form turned in to the office
  - ✓ \$35.00 registration fee per child paid to the office
  - ✓ All school accounts must be *paid up to date*

### **DROP OFF & PICK UP TIMES**

#### **ELEMENTARY & MIDDLE SCHOOL:**

- ▶ Drop Off and Pick Up Elementary  
7:00-8:10am & 3:00-6:00pm..... **To be Determined**
- ▶ Drop Off and Pick Up Middle School  
7:00-8:00am 3:15-6:00pm ..... **To be Determined**  
*During cold or rainy weather your child will be in a designated classroom.*

**All after-school children need to bring an AFTERNOON snack or, grades K-5 may purchase a pre-paid *Snack Shack* card. Cash is not accepted from grades K-5, but is for those in Middle School.**

Student Name: \_\_\_\_\_

## STUDENT LIFE CONTRACT

**Eight hour monthly minimum**– I understand that regardless of whether my child uses the entire eight hours, I will be charged the minimum fee of \$52.00 a month. Student Life hourly rates for 1<sup>st</sup> child are \$6.50 and \$6.25 for additional.

**Billing**– I understand that there is a \$35, non-refundable, deposit due with the Student Life Enrollment Form. I understand that I will be billed monthly with statements arriving during the first week of the month. My statement will include the 8 hr. minimum prepay for the upcoming month and any hours over the minimum my child used for the past month. Payments (**in full**) are due on the 20<sup>th</sup> of every month. I understand that my child **will not** be allowed use Student Life if my bill is not current and paid in full.

**Sick children**- If my child becomes sick at any time or is too sick to participate in regular Student Life activities, the Student Life staff will call me to pick up my child. Parents, or another authorized person(s), will be expected to pick up the child within 30 minutes, as additional staff will be required to care for that child.

**Picking up children**- In accordance with State Law we must have, on file, the names, addresses and telephone numbers of individuals permitted to pick up a child. I understand that if someone arrives to pick up my child and we do not have that person's name in our file or we have not been notified, we **CANNOT and WILL NOT** allow the child to leave with that person.

Please remember to add or remove anyone (on the authorization portion of the emergency card). We are very strict about this policy. We reserve the right to ask for ANY person's identification. Please inform the people on your list to **always** be prepared to show their identification.

**Penalties** - I understand that if I arrive later than 6:00pm to pick up my child I will be charged **\$2.00 per minute / per child**. This fee is due and payable at the time of pick up. If I cannot pay at this time, the fee will be charged to my bill. If I arrive late on a **consistent** basis (*3 occurrences or more per semester*) I first, will be charged **double**, then if continued, will be denied use of Student Life service.

I understand that if I fail to sign my child **IN or OUT**, I will be charged for a **full day** each day that my signature **does not** appear in the book. (In accordance with State Law, we must have a **full** signature recorded each time a child is dropped off or picked up.)

### **PICK UP & DROP OFF PROCEDURES**

1. Authorized pick up person must be prepared to show identification to Student Life staff.
2. Authorized drop off/pick up person must **sign child in/out** (full signature required).
3. Authorized pick up person should check child's sign in/out book for important information.

### **DROP IN (IF NOT ENROLLED)**

If you do not choose to enroll your child in Student Life, drop-in reservation forms will be available in the Student Life office and main offices. The charge for students sent to Student Life who are not enrolled is \$7.00 per hour.

Mother/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print mother's name: \_\_\_\_\_

Father/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print father's name: \_\_\_\_\_